



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Building Partnerships – Building Communities

November 7th, 2016

Brian and Alicen Potucek
1008 126th ST CT E
Tacoma, WA 98926

RE: Potucek Boundary Line Adjustment

Map Number 17-18-01076-1001 Parcel Number 186833

Dear Applicants,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the boundary line adjustment and must be submitted to our offices for review:

1. A recorded survey displaying legal descriptions, the new acreage, and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the attached Kittitas County Public Works, City of Ellensburg, Kittitas County Fire Marshall, and Public Health comment memos for information regarding additional requirements.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Dusty Pilkington
Planner I
Kittitas County Community Development Services
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